

## **BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES**

## **ALL FUNDRAISING ACTIVITIES**

FISCAL YEAR: July 1, 2021 - June 30, 2022

SELECT PROGRAM (ONLY FOR PROJECT 893)

SCHOOL SITE: BAVA **ACCOUNT NAME & PROJECT:**  SELECT SITE

BAVA 822 SAF Student Raised Funds Please check one: NEW REVISED

PROGRAM (ONLY for 893-Club Accounts):

Fiscal Year Deposits	r Deposits	Estimated Amount	
2021-2022	Donations; Gifts	\$	250.00
2021-2022	Dues & Fees; Registration fees; Name Badges; Rental fees	\$	250.00
2021-2022	Catalog/Brochure Sales	\$	100.00
2021-2022	Food Item Sales; Clothing Sales; Spirit Item Sales; Art Sales	5	250.00
2021-2022	Reimbursements; Refunds	\$	50.00
2021-2022	Interest; Commissions	\$	50.00
2021-2022	Resaurant Profit Sharing	5	300.00
2021-2022	School Pictures; Yearbooks	\$	150.00
2021-2022	Concession Sales; School Store Sales	\$	300.00
2021-2022	Ticket Sales; Admission Costs; Parking Pass Sales	\$	150.00
2021-2022	Special Events, Purchases	\$	50.00
2021-2022	Snack/Drink Cart Sales	\$	100.00
2021-2022	United Way	\$	200.00
2021-2022	Walk a thon's; Contests	\$	100.00
2021-2022	Name Badges	\$	100.00
	Go to Page 2 if more rows/cells are needed		
	Total from Page 2	\$	
	Total Revenue	\$	2,400.00

	EXPENDITURES			
Fiscal Year	Expenses		Estimated Amount	
2021-2022	Co-Curricular Materials	\$	50,00	
2021-2022	Rentals; Lease Services	\$	200.00	
2021-2022	Communication Services	\$	50.00	
2021-2022	Printing and Binding	\$	200.00	
2021-2022	Copy Supplies and Paper	\$	200.0	
2021-2022	Health, First Aid & Hygiene Supplies	\$	50.0	
2021-2022	Kitchen Products and Supplies	\$	50.0	
2021-2022	General Supplies <\$5,000 non-durable; Name Badges Books; magazines, newspapers; periodicals; subscriptions;	\$	50.0	
2021-2022	memberships;registrations	\$	50.0	
2021-2022	Appliances, Furniture & Fixtures <\$5000 Technology related supplies, small equipment, software, parts,	\$	100.0	
2021-2022	replacements and service	\$	100.0	
2021-2022	Uniforms; T-shirts, hoodies, jackets etc Awards, gifts, decorations, regalia, refreshments, meals, teacher or	\$	100.0	
2021-2022	student appreciation; flowers	\$	100.0	
2021-2022	donations; scholarships	5	50.0	
2021-2022	refunds, reimbursements	\$	50.0	
2021-2022	Petty Cash	\$	50.0	
	Go to Page 2 if more rows/cells are needed			
	Total from Page 2	\$	950.0	
	Total Expenditures	\$	2,400.0	

Beginning Fund Balance	\$	(A1) From Report**
Revenue	\$ 2,400.00	(A2)
Expenditures	\$ 2,400.00	(B1)
Ending Fund Balance	\$ •	(B2) (A1+A2-81=82)

\*\* Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

Activity Fund Custodian's Signature



## **BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES**

## **ALL FUNDRAISING ACTIVITIES**

FISCAL YEAR: July 1, 2021 - June 30, 2022

SCHOOL SITE: BAVA
ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

SELEC	T SITE	BAY	A	
822	SAF	Student	Raised	Funds
SELECT	PROGR	AM (ONLY FOR PI	ROJECT 893)	

Please check one:				
X	NEW			
	REVISED			

Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$
	Total Revenue	

	EXPENDITURES			
Fiscal Year	Expenses		Estimated Amount	
	Continued from Page 1:			
2021-2022	Transportation expenses; Travel Expenses; lodging	\$	50.00	
2021-2022	Incentinves; Bereavement Items; Special Events	\$	50.00	
2021-2022	Fundraiser Expenses	\$	50.00	
2021-2022	Payroll; Employee Pay & Benefits	\$	100.00	
2021-2022	Films, Videos, Audio tapes & Audiovisual supplies	\$	50.00	
2021-2022	Speakers, Clinicians, Substitutes, Special Guests, Accompianists	\$	100.00	
2021-2022	Repairs and Maintenance services; Equipment	\$	100.00	
2021-2022	Contracted Services : Other Professional Services	\$	100.00	
2021-2022	Yearbooks; School Pictures	\$	150.00	
2021-2022	Adaptive Supplies	\$	50.00	
2021-2022	School Pet Supplies	\$	50.00	
2021-2022	Outside improvements; small equipment	s	50.00	
2021-2022	Cleaning Maintenance Supplies	\$	50.00	
	Go to Page 2 if more rows/cells are needed			
	Total from Page 2			
	Total Expenditures	\$	950.0	

Beginning Fund Balance	\$ (	A1) From Report**
Revenue	\$ - (	A2)
Expenditures	\$ 950.00	B1)
Ending Fund Balance	\$ (950.00)	B2) (A1+A2-81=82)

\*\* Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

X Inde ABunti

Date

Activity Fund Custodian's Signature